



Application for Internal Review of Decision
Freedom of Information Act, 1992 (FOI Act) (s.39)

Please note that an application for review must be lodged within 30 days after being given written notice of the decision.

PART 1 – Applicants Details

Surname:

Given Names:

Australian Postal Address:

Suburb:

Postcode:

Contact Details:

Telephone Number/s:

Email:

If application is on behalf of an Organisation

Name of Organisation/Business:

PART 2 – Details of Application

I have submitted an application under the FOI Act and as I am not satisfied with the decision made by the University, I now seek a review of that decision because:

(Please tick the appropriate box)

- I have been refused access to a document.
- I have refused access to part of a document.
- I have been refused a request to amend personal information.
- I have been given access to a document but access has been deferred.
- I believe that I have been charged too much.
- I am a third party specified in the documents but I disagree with a decision to release the documents.

COMMENTS

Please include any additional information you wish to be considered in the review of the decision.

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(If there is insufficient space on this form, please attach separate sheets.)

PART 2 – Fees and Charges

No application fee or charge applies to an internal review application.

PART 3 – Decision

In accordance with section 43(1) of the FOI Act, UWA will advise you of its decision within 15 days of receipt of this application.

APPLICANT'S SIGNATURE **DATE:**

The following is the address where the application is lodged and/or you have any enquiries or require assistance in completing this application:

FOI Coordinator
Legal Services Office M461
University of Western Australia
35 Stirling Highway
CRAWLEY WA 6009

Telephone: (08) 6488 4759
Fax: (08) 6488 1328

PART 4 – External Review

If you are not satisfied with the internal review decision, you have the further right to lodge a complaint with the Information Commissioner, requesting an external review. The complaint must be lodged within 60 days of being given written notice of the decision. A complaint to the Office of the Information Commissioner must:

- be in writing;
- have a copy of the internal review decision attached to it;
- give an address in Australia to which correspondence can be sent; and
- be lodged at the Office of the Information Commissioner.

There is no charge for lodging a complaint with the Office of the Information Commissioner.

The postal address is:

PO Box Z5386
St George's Terrace
PERTH WA 6831

Should you have any further queries or require further clarification regarding your external review rights, you can contact the Office of the Information Commissioner on (08) 9220 7888. Information is also available on the Information Commissioner's website at: <http://www.foi.wa.gov.au>.

OFFICE USE ONLY

Received on: / /